

Our Ref: AN/lg

30 December 2016

All residents
Swansbridge

Dear

RE: Swansbridge Court, Nuneaton

Please find enclosed the 2017 service charge invoice along with appropriate Notice on behalf of the management company.

This charge is due on 1 January 2017 unless any other terms of payment has been agreed. The service charge is set at the same budget as 2016.

If you require any further information, you can access details of this property at our website, www.kwbresidential.com by typing in your address to locate information including current service charge budget, insurance cover and residents guide.

Please confirm any further contact details for you that we do not already hold, including email address and phone number.

Yours sincerely



ANDY NUTTALL

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Encs